

Wallops Contractor Safety Council
Meeting Minutes
February 12, 2002

CHAIRMAN: Dwayne Rye/CSC

ATTENDANCE:

Dwayne Rye/CSC
Jim Deaton/NSROC
Dean Carroll/GHG
Bill Hargrove/ManTech
Mike Singer/DynCorp

Bob Hickman/CSC
Marvin Bunting/CSC
Curtis Oakley/EG&G
Jim Yungel/EG&G
Stan Williams/803/546

AGENDA:

Construction Safety
Safety Awareness Video Distribution
Presentation, Stan Williams, WFF Employee Safety Committee
Automatic External Defibrillators
WFF Safety Highlights for January, 2002
Upcoming Safety Training

MINUTES:

Old Business:

It was requested to bring forth the disposition of any and all action items that are not resolved. Previous minutes have been reviewed for unresolved action items and discussed. The following were items that once again were brought forward for resolution.

Repair of F-10 Crane - Completed

Automatic External Defibrillators (AED) - Previously, GSFC was to look into purchasing AED for the facility. At this time there are no plans to purchase these devices. Contractors wishing to purchase these items must ensure that their Safety and Health plans are updated to reflect a written program for the devices which include operational use, training and maintenance.

Severe Weather Plan- The new WFF Severe Weather Plan was released in 2001. Contractors were asked to provide the Safety Office with their processes and/or procedures for complying with the new Instruction. This action item remains open.

Facility Hazards - Contractors were asked to provide a list of all hazards and Hazardous materials within their respective facilities to the Safety Office. This action item remains open.

Static Fired Motors Static fired rocket motor casings have been delivered to the salvage yard Building N-222 for sale as scrap metal. The Safety Office determined that static fired motors must be decontaminated from all explosive residue prior to sale as scrap metal. It was agreed through Adhoc meetings that the motor casings should be transported to Indian Head MD. for decontamination and disposal. Further Action is required for developing local procedures for Inspection and Certification, and storage, prior to transporting. All future burns will require that the motors remain on the Island, be inspected and certified, than shipped to Indian Head. N-222 will no longer accept static fired motor casings for disposal.

New Business

CONSTRUCTION SAFETY

Dwayne Rye/CSC/803 presented the results of Construction Safety activity and site walkthroughs conducted in the month of January 2002. The following is a brief synopsis for January.

- Sub Contractor installing fiber optic cable in confined space. Violations noted: Stop work issued for violations of Confined Spaces Requirements.
- Construction Rehab.of building F-4 - Violations noted: Improper erection of Scaffolding
- Construction Rehab of building F-7 - Violations noted: Personnel not harnessed into manned lifts; Inadequate barricading of hazardous areas; machinery not adequately placarded; improper protection of power cords; improperly stacked pallets.
- Construction removal/installation of new fuel tank - Violations noted: No strain relief on cutting torch hoses

SAFETY AWARENESS VIDEO

The Safety Office issued the WFF Safety, Environmental, and Security Awareness Video to all Contractors for use in their Safety Awareness, and new employee orientation programs. Along with the Video, 350 Safety Pocket Guides were given to WICC. More are currently on order. Contractors needing the Pocket Guides should contact Dwayne Rye at ext. 1884

PRESENTATION ON THE NEW WFF EMPLOYEE SAFETY COMMITTEE

Stan Williams/803 gave a presentation on the new WFF Employee Safety Committee. The Employee Safety Committee is comprised of Government Employees having similar functions as the Contractor Safety Council. The Committee is chaired by Stan Williams

and meet the third Tuesday of each month. The primary purpose of the Committee is to enhance employee ownership of safety; Assist management in the resolution of safety issues; Awareness of Facility wide safety issues; Sharing of solutions; and participation in the development of WFF Safety Policy.

The council discussed the need to provide a means to discuss and share Safety issues between the Employee Safety Committee and the Contractors Safety Council. Dwayne Rye/CSC/803 agreed to bring the issue to the Safety Office and the Employee Safety Committee. If you have any questions concerning the Employee Safety Committee, or would like to know more, Please contact Stan Williams at ext. 2369

REQUIREMENTS FOR HARNESSING PERSONNEL IN SCISSOR LIFTS

Bill Hargrove/NSI discussed the ANSI Standard A-92.6 requirements for Scissor lifts and attachment points for harnessing (If equipped). If scissor lifts are equipped with attachment points, or worksites require the occupant(s) to wear restraints or body positioning devices, they must meet the requirements for ensuring the attachment points are capable of withstanding a static force of 5000 lbs. increased by a factor of .2 (20%) for each additional lanyard. Facility Management has discussing developing a Work Instruction (Code 228 WIxxxx) requiring personnel working in scissor lifts to be harnessed. The Safety Office will ensure that Facilities Management receives a copy of the above listed ANSI Standard.

INDUSTRIAL HYGIENE SERVICES AT WFF

Marvin Bunting/CSC/803 discussed that WFF will be conducting a Facility wide Industrial Hygiene Baseline Survey starting around the end of March 2002.

UNRESOLVED BIRD PROBLEMS IN HANGER N-159

Mike Singer/DynCorp addressed the on going issue of birds and their droppings in the N-159 Hanger. This is a problem that has routinely brought up by employees working in the hanger. This issue will be brought up to the USDA Official on site and the Safety Office to see what can be done. Jason Wood, the USDA Official has been notified and asked to give a presentation at next months Contractor Safety Council Meeting

WFF ENVIRONMENTAL AUDIT RESULTS

Jim Deaton/NSROC asked if the results of the WFF Environmental Audit conducted last month would be made available to the council. Dwayne Rye/CSC/803 stated he would check on this and present the results when made available.

WFF SAFETY HIGHLIGHTS FOR JANUARY 2002

Dwayne Rye distributed the Safety Highlights and Incident Report for January, 2002. Please see the accompanying document for specific details.

OVERHEAD CRANE TRAINING

Bill Hargrove/NSI announced that Over Head Crane Training will be held in late March. Anyone wishing to have employees attend need to contact him. The Cost will be \$300.00 per person.

SAFETY PLANS

Curtis Oakley/WICC announced that all new and/or current WICC Projects will soon be required to have Safety Plans developed and approved prior to start. All personnel under the WICC Contract have now completed required HAZCOM Training.

COUNCIL'S EXECUTIVE SAFETY COMMITTEE REPRESENTATIVE

It was discussed that the Contractor Safety Council needs to have a representative on the Executive Safety Committee and report back to the council on issues discussed. This issue was also brought up to the Safety Office in which it was stressed that the Executive Safety Committee expects to have representatives attend from both the Employee Safety Committee and the Contractor Safety Council. This issue will be added to the agenda for next months meeting for further clarification and discussion.

UPCOMING SAFETY TRAINING: The following NSTC Training course will be offered in March and April 2002:

Hazard and Operability (HAZOP) Training March 20-21, 2002 (Postponed until a later time this year.)

General Industry Safety and Health (VITS) 11 sessions starting April 4, 2002 and ending Aug 29, 2002. Registration are Due NLT Mar 8, 2002

Preparing for OSHA's Voluntary Protection Program (VPP) April 9-10, 2002. Registrations are Due March 15, 2002

If you have any questions or concerns regarding these minutes, or have information that you would like to discuss please contact Dave Quillen at Ext. 2025 or Dwayne Rye at ext. 1884,

The next Contractor Safety Council meeting is scheduled for March 12, 2002 at

10 a.m. in building E-107, Room 117.

See You Next Month.