

EXCAVATION REQUEST

Employee responsible for excavation shall have this form completed and the Excavation Permit in the possession of the equipment operator prior to starting the excavation. Excavation Request must be submitted at least 15 working days prior to excavation.

TO: **228/Robert J. Reynolds**

FROM: _____

Excavation Purpose: _____

Description of Excavation Area: _____

Excavation Dimensions (width, depth, etc.): _____

Excavation Dates: _____

Requester

Date

Note: *After the excavation date stated on this request, the requester is responsible for ensuring that any field marks designating utilities are maintained.*